



STUDENT PROJECT PROGRAM

We are pleased to offer the Student Project Program to students who live in the areas served by Fairfax Water. The list below summarizes the terms of the program as well as eligibility requirements:

- Students in **grades 7 through 12 who live in the counties/cities/towns supplied by Fairfax Water (retail and wholesale)** are eligible to apply.
- Up to 10 slots may be available each semester (2 quarters). The number of students accepted into the program is dependent upon FW personnel availability.
- Applications will be processed on a first-come, first-served basis.
- Project proposals must be original as developed by the student.
- Projects with due dates of less than 3 weeks from the original contact will not be considered.
- **All** proposals **must** be related to Drinking Water.
- Projects will be limited to a **maximum** of 20 samples and 4 tests.
- Any Science Fair forms must be pre-approved by the student's teacher (if required) and submitted with this application.
- All sample analyses in the FW lab are performed under supervision of laboratory staff.

Instructions to apply:

1. Please read and fill in the following form completely.
2. Upon completion, mail, fax or e-mail the completed form to:
Fairfax Water
1295 Fred Morin Road
Herndon, VA 20170
Attn.: Student Project Program Coordinator
FAX (703) 289-6559
studentprojects@fairfaxwater.org
3. The student and a parent/guardian **MUST** sign the Student Agreement and Rules & Expectations. Upon review, the FW Student Project Program Coordinator will complete the form and return a copy to the student.
4. The form **MUST** be filled out **completely**.
5. If you should have any questions, please call the laboratory at (703) 289-6550.

REGISTRATION FORM

Name: _____

Address: _____

E-mail: _____

Phone #: _____

Parent/Guardian Name: _____

Parent/Guardian Daytime Phone #: _____

School: _____

Teacher's Name/Subject: _____

Project Due Date: _____

Project Title: _____

Below, briefly describe your proposed project and how it relates to Drinking Water.
Project Description:

Below, please circle the tests that you will be using for your project. Students may choose up to 4 tests.

- Nitrate Nitrite Phosphate Color Fluoride Turbidity Conductivity**
Dissolved Oxygen Chlorine pH Glycol UV254 Total Coliform/E. coli

Below, please provide a tentative schedule for your project to include the following dates:
sample collection, sample analysis, anticipated report completion.

Schedule: _____

Below, please provide the times you are available to work in the FW laboratory.
Availability: _____

Please note: students cannot visit the lab on weekends & holidays due to reduced staffing.

STUDENT AGREEMENT

Once a student is accepted into the FW Student Project Program, it is the sole responsibility of the student to maintain the work schedule agreed upon by the student and the FW Student Project Program Coordinator. Adjustments to the work schedule must be arranged with the FW Student Project Program Coordinator in writing. Failure to maintain the work schedule will constitute dismissal from the program. ***The work of the individual project is property of the individual student. FW assumes no responsibility for the content or conclusions or for the opinions or statements of fact expressed in the report of the student.***

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As indicated by my signature below, I have read and understand the **STUDENT AGREEMENT**. As a part of my participation in this program, I also agree to abide by the **RULES & EXPECTATIONS** (attached).

\_\_\_\_\_  
Student Name (Printed) Signature Date

\_\_\_\_\_  
Parent/Guardian Name (Printed) Signature Date

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[Section below to be completed by FW Student Project Program Coordinator]

FW AGREEMENT

- FW will provide all appropriate safety equipment and agreed-upon instrumentation needed for sample analysis in our lab.
- An analyst will provide instruction & supervision during work in the FW lab.
- All experimental design and data will be the sole property of the student & data will not be retained by FW.

As indicated by my signature below, I agree to work with this student, on behalf of FW, in accomplishing the agreed-upon plan.

FW Student Project Program Coordinator Name (Printed) Signature Date



STUDENT PROJECT PROGRAM RULES & EXPECTATIONS

Students must comply with the following rules and expectations while participating in the FW Student Project Program. Failure to comply with these guidelines will result in dismissal from the program. These rules are designed to provide a safe and collaborative environment.

Safety

- Students under age 18 must be accompanied by a parent/guardian while performing work on FW property.
- All sample analysis in the FW lab must be performed under supervision of laboratory staff.
- Students are required to wear the provided Personal Protective Equipment (gloves, lab coat and safety glasses) at all times while working in the FW lab.
- Closed toe shoes (made of non-absorbent material such as leather) and long pants are required attire for work in the FW lab.
- Drinking and eating are prohibited in the FW lab.
- Appropriate behavior is expected at all times while working in the FW lab. Engaging in unsafe behavior such as running, horse play, sitting on laboratory benches, etc., is prohibited.
- Performing unauthorized experiments is strictly forbidden.
- Students may not remove lab materials, chemicals, glassware, or supplies from the laboratory without the explicit consent of laboratory personnel.
- For safety reasons, only the student and one guardian/parent will be allowed in the working areas of the laboratory when the student is performing work. Guardians/parents are subject to the same rules and expectations as students. All other visitors must remain in the administrative areas of the laboratory and any minors must be supervised by an adult.

Ownership

- All work performed at FW facilities by the student is the sole property of the student.
- Fairfax Water does not retain any data completed by the student (originals or copies).

Confidentiality

- With respect to student projects, the only documentation that the laboratory retains are program records. These records include completed applications and contact information.
- As a public agency, information Fairfax Water retains may be requested by the public under the Freedom of Information Act (FOIA).

As indicated by my signature below, I have read and understand the **Rules and Expectations** of the FW Student Project Program.

Student Name (Printed)	Signature	Date
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Parent/Guardian Name (Printed)	Signature	Date
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